

BRIGHTON PUBLIC LIBRARY

Job Posting

POSTING DATE: May 11, 2017

CLOSING DATE: June 1, 2017

JOB TITLE: Summer Outreach Leader

Position Description:

Reporting to the CEO, the successful Summer Outreach Leader will assist in the planning, preparation and implementation of Summer Outreach Programs, including Pop Up Libraries, in conjunction with, but not limited to the TD Summer Reading Program. The successful candidate will also provide assistance with other library tasks such as circulation, reader's advisory and reference questions. The Summer Outreach Leader will work with a team of dedicated library professionals.

Required:

- Excellent communication and public speaking skills
- Works well with others
- Works well with children and youth
- Experience using computers, including social media and Microsoft Office applications
- Strong customer service skills and the ability to problem solve
- Creativity and a strong work ethic

Desired:

- Experience working in a library or as a youth leader
- Experience working with children and youth
- Students enrolled in education or library and information studies

Eligibility:

This position will be funded in part by the Government of Canada Summer Jobs. Please note, you *must* be a Canadian citizen or a permanent resident, or have refugee status in Canada to apply for this position. This position is open to all applicants who are between 15 and 30 years of age at the start of employment and have been enrolled in full-time studies during the previous academic year and will be returning to full-time studies in the next academic year.

This is an 8 week full-time temporary position (35 hours per week). Evening and weekend shifts will be required. The anticipated start date is June 26, 2017.

Wage rate: \$12.25 per hour

Please forward application to:

Heather Ratz, Acting CEO

Brighton Public Library

35 Alice St. P.O. Box 129

Brighton Ontario K0K 1H0

brightonplceo@gmail.com

The Brighton Public Library invites applications from all qualified individuals. The Library is committed to employment equity and diversity in the workplace.

Upon request, accommodation will be provided for persons with disabilities through all stages of the recruitment and selection process.

We thank all applicants for their interest, but only those considered for an interview will be contacted.