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## THE MINUTES OF THE REGULAR MEETING OF THE BRIGHTON PUBLIC LIBRARY BOARD ON SEPT. 23, 2015 AT 7:00 HELD IN THE BRIGHTON PUBLIC LIBRARY

Present: Erin Alexander, Dan Buchanan, Bob Burke, Brian Ostrander, Peter Starbuck, Mary-Jo Solarik, Murray Workman, Sandi Zwaan Mellissa D'Donofrio-Jones

Regrets: Steve Baker

1. Call to order at 6:53 pm
2. Moved (Sandi, Dan) to adopt the agenda. Cd
3. Moved (Brian, Sandi) to approve the minutes of 24 June, 2015. Cd
4. Moved (Murray, Mary-Jo) that the minutes of the Strategic Planning meeting of 5 Aug, 2015 be approved. Cd
5. Peter presented the financial report. Mary-Jo requested that financial reports be presented monthly after Library Board reconvenes following extended meeting breaks. Moved (Peter, Brian) that the financial report be approved. Cd
6. Moved (Brian, Peter) that the Board review up to two policy statements per month until all have been reviewed. Cd Moved (Peter, Mary-Jo) that policies OP-13 & OP 14 be approved.
7. The structure of two committees until Jan 2016 was agreed. Finance Committee included Murray, Peter, Bob. The Policy Committee included Erin, Mary-Jo & Sandi. CEO would act as ex-officio member of both committees.
8. Correspondence from the WSIB found us "spot-on". An e-mail from Barbara Flindall re operating hours at the Codrington Branch was received, as was a suggestion from Candace Gunter to privately raise funds for additional hours. Moved (Erin, Dan) the report be received.
9. Mellissa reported that a 2-hour period every Monday is scheduled to empty the return bin of material. She also up-dated the Board on: Tech Help One on One; August hours of operation; Overdrive advantage; ILS system & use of surveys. Moved (Brian, Peter) that the report be accepted
10. Moved (Brian, Sandi) that the Board minutes be available on-line as of 15 Sept. cd
11. Moved (Mary-Jo, Sandi) that the Board adjourn. Cd

A handwritten signature in black ink, appearing to read 'R. Burke'.

Robert Burke  
Chair

A handwritten signature in black ink, appearing to read 'Murray Workman'.

Murray Workman  
Secretary