



2992 County Rd 30
Codrington ON K0K 1R0

**THE MINUTES OF THE REGULAR MEETING OF THE BRIGHTON
PUBLIC LIBRARY BOARD ON OCT. 28, 2015 AT 7:00 HELD IN THE
CODRINGTON BRANCH OF THE BRIGHTON PUBLIC LIBRARY**

Present: Erin Alexander, Dan Buchanan, Bob Burke – Board Chair, Peter Starbuck - Treasurer, Mary-Jo Solarik – Vice Chair, Murray Workman - Secretary, Mellissa D’Donofrio-Jones - CEO, Sandi Zwaan

7:45pm Councillors Baker and Ostrander joined the meeting after attending a Council Meeting.

Chairman Burke opened the meeting with an invitation to the 10 in attendance (& a reporter) to ask questions or make statements. Several did . Their basic concern was in regards to the operating hours of the Branch. They suggested more useful hours would be Friday evening & Saturday morning. They were thanked for their input & invited to stay which most did.

1. Call to order at 7:35 pm
2. Moved that the agenda be accepted (Sandi, Dan) cd
3. Moved that the minutes of 23 Sept be accepted (Erin, Peter) cd
4. Moved that the minutes of the Strategic Planning meeting of 15 Oct. be accepted. (Peter, Sandi) cd
5. Moved that the Treasurers report be accepted. (Peter, Sandi) cd
6. Moved that Policy OP 15 & OP 16 be accepted (Erin, Dan) cd
7. A OLA Super Conference is scheduled for January. The Board supports the CEO to attend this conference.
8. In her report, our CEO reviewed the results from a recent survey. She also reported that a grant written by Brian Heenan has been approved by SOLS for the installation of wireless hotspots.
9. A draft budget was received & reviewed. It stated an increase of \$20,000 for 2016. We need more information on employee benefits from the municipal staff. Moved acceptance (Peter, Sandi) cd
10. The report from the Library Expansion Working Group was reviewed. The motion to accept it included the following conditions:

a—Recommend to Council that they issue a RFP for expanded library space b—That the Board be consulted during the RFP process c—That the Board & LEWG submit this amended report. Moved for acceptance (Brian, Erin) cd

11. Moved (Brian, Erin) that the Library be closed between 24 Dec & 2 Jan for holiday closure cd

12. It was announced that a SOLS Trustee Council meeting will be held 21 Nov, 10 am to 3:00 pm in Campbellford. Those interested are to notify Chairman Bob.

13. Moved (Peter, Erin) that the Board adjourn (8:45 pm) cd.



Robert Burke
Chair



Murray Workman
Secretary